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# Written quizzes

The eight quizzes may be used to assess students' mastery of the material presented in *Interchange Fourth Edition*. Each quiz covers two units. These quizzes will inform the teacher about what material needs to be reviewed and give Ss a sense of accomplishment.

## When to give a quiz

- Give the appropriate quiz after the class has completed two units and the accompanying Progress check.
- Alternatively, quizzes may be given before Ss complete the Progress check. This may help Ss know what material to review.

## Before giving a quiz

- Photocopy the quiz – one for each S in the class.
- Schedule about 20–30 minutes of a class period for the quiz.
- Locate and set the recorded part A for the quiz listening section on the Assessment Audio CD / CD-ROM.
- Tell Ss that they are going to have a “pencil and paper” quiz. Suggest that they prepare by reviewing the appropriate units and unit summaries. Ss should pay particular attention to the Conversations, Grammar Focus points, and Word Power exercises. Tell Ss that the quiz will also contain a short listening section and a short reading passage.

## How to give a quiz

- Point out that the purpose of the quiz is not for Ss to compete for the highest score; rather, the quiz will inform Ss (and the teacher) about how well they learned the material and what material, if any, may need extra review and practice.
- On the day of the quiz, hand out one photocopy of the quiz to each S.
- Encourage Ss to take about five minutes to look through the quiz, without answering any of the items. Make sure Ss understand the instructions.
- Tell Ss that they are not allowed to use their Student's Books or dictionaries during the quiz.
- Tell Ss that about five minutes of the quiz time will be used for the listening section (part A). This is the first section of the quiz; however, it is up to the teacher to decide whether to give the listening section at the beginning or end of the time.

- To help Ss use their time efficiently and to finish on time, write the total time for the quiz on the board before beginning the quiz, e.g., *Total time: 30 minutes*.
- After the quiz begins, revise the time shown on the board every five minutes or so to tell the class how much time is left.
- When giving the listening section of the quiz, direct the class to part A and go over the instructions. Advise Ss just to listen the first time they hear the audio recording, and then to listen and mark their answers during the second playing. Then play the audio recording straight through twice, without stopping or pausing.

## Alternative presentation

- If you do not wish to use the class time for the quiz, tell Ss to complete the whole quiz at home except for part A, the listening section. Advise the Ss to complete the quiz at home in 30 minutes and not to use their Student's Books or dictionaries. During the preceding or following class, take five minutes to play the audio recording and complete part A.

## How to score a quiz

- Either collect the quiz and use the Quiz answer key to score it, or go over the answers with the class while allowing each S to correct his or her own quiz. Alternatively, tell the Ss to exchange quizzes with a partner and correct each other's quizzes as you elicit the answers or read them aloud.
- Each quiz has a total score of 25 points (25 correct answers are possible at 1 point each). If a letter grade system is useful to the teacher and the Ss, this scoring system can be used:  
23–25 = A or Excellent  
20–22 = B or Very Good  
17–19 = C or Good  
16 or below = Needs improvement
- To keep quiz results in one place, use the written quiz scoring sheet to record Ss' scores.
- If the results of the written quiz are being used with the results of the oral quiz, add the scores together and divide by two.